

**BEFORE INSTALLATION**

**Inspection:** Before installation, inspect all parts for shipping damage. If any of the parts appear damaged or questionable, DO NOT INSTALL! Contact your dealer or our facility for a replacement part or assistance. Once a product is installed, it cannot be returned because of shipping damage.

**Important:** Read and understand all installation instructions prior to installation. If any part of the instruction seems unclear, contact our office for assistance. (Monday – Friday 8am to 4:30pm CST at 800-982-1180 or 847-662-7722)

**TOOLS NEEDED:**

Drill with 3/32" Drill Bit, 5/16" Socket or 5/16" Wrench, Allen Wrench



**Note:** 5/16 x 1-1/4" lag bolts and washers are provided, however you may need longer bolts depending on the mounting location.

**MOUNTING BRACKET**



**1. Position**

Identify a solid flat area that will hold the weight of the flagpole system and position.

**2. Mark**

Mark the top point in all four openings of the plate.



**3. Drill**

Using a 3/32" drill bit, pre-drill holes in the material through marked positions.



**4. Insert Lag Bolts**

Insert 5/16 x 1-1/4" Lag bolts with washers through flagpole holder mounting bracket and into the previously drilled holes.



**Note:** Remove any protective PVC coating from bracket.

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**ATTACHING FLAG**



**7. Attach Flag To the Top Spring Clip**

Attach flag to flagpole using the spring snap.

**8. Adjusting for Flag Size and Tighten**



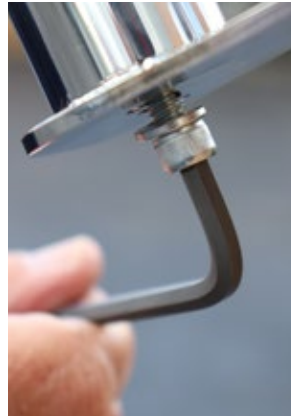
To accommodate flags of varying sizes, the collar on the flagpole adjusts up and down. Simply loosen the set screw in the collar and move the collar up or down. Once you have the collar positioned at the correct height, retighten the set screw.



**9. Attach Flag To the Bottom Spring Clip**

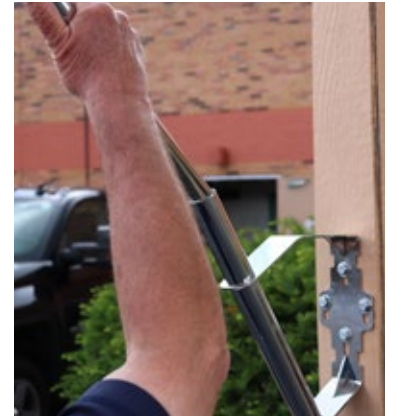


**INSERT FLAG POLE INTO HOLDER**



**10. Remove Screw**

Remove the screw in the flag pole holder before inserting the flag pole.



**11. Insert Flag Pole into Holder**



**12. Reinsert Screw and Washer**

Insert the screw with washer (that was removed earlier) back into the flag pole holder to secure the flag pole into the holder. Then tighten screw.



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